

## The Process of CCC Certification for CCC Alteration Application(Factory Moved)

1.Fill in 'CCC Alteration Application Form':<http://china-ccc-certification.com/225.html>,with the seal fax to:8621-51095580-807 or e-mail to [ccc#china-ccc-certification.com](mailto:ccc#china-ccc-certification.com).

2.Our office will check all documents,if they are all right, we will fax or e-mail list of documents for CCC alteration for factory moved:<http://china-ccc-certification.com/178.html> and related notes.

a.Chinese/English original copy of CCC certificates with the address of old factory

b.CCC Alteration Application Form

c.Factory Inspection Questionnaire(standard specification)

d.The list of the documented procedures,the list of the quality manual and the chart of organization structure

e.Other documents need to be submitted for CCC alteration application.

(4 copies of documents above with applicant/manufacturer seal),and send to our office.

3.After rechecking the received documents,we will send 'CCC notice charge for CCC alteration application' to applicants(by fax or E-mail).

4.Applicant should arrange payment according to 'CCC notice charge for CCC alteration application' and fax back 'remittance slip' to:8621-51095580-807 or e-mail to [ccc#china-ccc-certification.com](mailto:ccc#china-ccc-certification.com).

5.After we confirm that CCC alteration payment has entered certain account,factory inspection will begin.

6.After passing the factory inspection,the inspector will report the inspection information to local CQC branch for primary assessment.After passing primary assessment,it will be reported to the headquarter for comprehensive assessment.

7.After passing the assessment,we will send 'CCC notice charge for CCC alteration application factory inspection',applicant should arrange payment according to 'CCC notice charge for CCC alteration application' and fax back 'remittance slip' to:8621-51095580-807 or e-mail to [ccc#china-ccc-certification.com](mailto:ccc#china-ccc-certification.com).

8.New CCC certificate of new factory address of same certificate No. will be issued after confirming the payment enter the account.

Other documents which are relative to The Process of CCC Certification for CCC Alteration Application(Factory Moved)

CCC Certification Alteration Application Form:

Word file:<http://china-ccc-certification.com/UploadFiles/CCC-Alternation-Application-Form.doc>

Pdf file:<http://china-ccc-certification.com/UploadFiles/CCC-Alternation-Application-Form.pdf>

Contact us:Tel:8621-51095580-805;Fax:8621-51095580-807